

CITY OF ELKHART BUSINESS MEETING MINUTES
April 17th, 2017 - 7:00 p.m. City Hall

1. Call to Order

Mayor Snyder called the meeting to order at 7:00 p.m.

2. Pledge of Allegiance

Mayor Snyder led the room in the Pledge of Allegiance.

3. Roll Call

Council members present: Michael Just, Steve Nolte, Kevin Smith, Brian Shipley.
Councilman Chad Rumbaugh was absent

Staff present: City Clerk Kyle Michel, City Engineer Bob Veenstra, Fire Chief Chip Mathis, Fire Captain Chris Mathis, Planning and Zoning Chairman Mike Kappos

4. Approval of the Agenda

Motioned by Just, Seconded by Shipley, motion carried unanimously.

5. Citizen Hearing and Other Communications:

- a. **Polk County Sherriff Report given by CPT Mark Russo**
- b. **Bob Terrell requested that the City review its policy on mowing the berm next to the sewer lagoon. Terrell also requested that the City give its opinion relating to an excavation invoice for work done in the Prairie Pointe development.**
- c. **Ron Adams brought to the Council's attention some speeding incidents that have occurred on Main Street and requested that Polk County Sherriff place the speed camera car along Main Street.**

6. Resolution 2017-30: Consent Agenda for April 17th, 2017

City Clerk gave a review of the items on the Consent Agenda.

Motioned by Shipley, Seconded by Nolte, motion carried unanimously

- a. **Minutes of the March 13th, 2017 Council Meeting**
- b. **March 2017 Financial Reports**
- c. **Bills Submitted**
- d. **Resolution 2017-31 Approving the renewal of Kippy's Place LLC liquor license**

CLAIMS REPORT

VENDOR	INVOICE DESCRIPTION	AMOUNT
AMY GANOE	UTILITY BILL REFUND	47.19
ANKENY SANITATION	GARBAGE SVC	50.51
ARNOLD MOTOR SUPPLY	CUSTEL995	260.94
BATTERIES PLUS	SCBA BATTERIES	88.2
BLUETARP FINANCIAL	NORTHERN TOOL	198.95
BLUETARP FINANCIAL	NORTHERN TOOL	582.97
CEDAR RAPIDS BANK & TRUST	BOND PAYMENTS	112,000.00
CHANNING BETE COMPANY, INC	BLS INSTRUCTOR PACKAGE	148.79
CHANNING BETE COMPANY, INC	CPR AED TRAINING PACKAGE	289.4
CONSUMERS ENERGY	IND PARK STREET LIGHTS	247.84
DEPT OF INSPECTIONS & APPEALS	LICENSE	67.5

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DES MOINES REGISTER MEDIA	PUBLISH LEGALS	311.37
EFTPS PAYROLL FEDERAL TAXES	FED/FICA TAX	817.27
EFTPS PAYROLL FEDERAL TAXES	FED/FICA TAX	22.54
EFTPS PAYROLL FEDERAL TAXES	CREDIT MEMO FOR MARCH OVERPAY	-670.84
EFTPS PAYROLL FEDERAL TAXES	FED/FICA TAX	735.08
EFTPS PAYROLL FEDERAL TAXES	MARCH 2017 OVERPAYMENT	670.84
EMERGENCY MEDICAL PRODUCTS INC	FIRE DEPT SUPPLIES	540.63
EMERGENCY MEDICAL PRODUCTS INC	FIRE DEPT SUPPLIES	567.66
EMERGENCY SERVICES MARKET INC	IAMRESPONDING 1YR SUBSCRIPTION	15
FELD FIRE	ANNUAL SCBA FUNCTION TESTS	750
FIRE SERVICE TRAINING BUREAU	FIRE SVC TRAINING BUREAU	300
FIRE SERVICE TRAINING BUREAU	FIRE SVC TRAINING BUREAU	25
GATEHOUSE MEDIA	PUBLISHING BUDGET TRI COUNTY	117.14
HUXLEY COMMUNICATIONS	CHALL & FIRE PHONE/INTERNET	95.41
TREASURER, STATE OF IOWA	SALES TAX PAYMENT	1,340.00
TREASURER STATE OF IOWA	STATE TAXES	83
TREASURER STATE OF IOWA	STATE TAX	81
IMFOA	MBR DUES < 2,000 POPULAT	50
IMFOA	MBR DUES < 2,000 POPULAT	125
IOWA SMART CONFERENCE	SMART CONFERENCE REGISTRATION	65
IOWA STATE UNIVERSITY	COMPREHENSIVE PLAN UPDATE	325
IPERS	IPERS	130.68
IPERS	IPERS	203.24
KYLE MICHEL	HOTEL REIMBURSEMENT	218.38
MARCO TECHNOLOGIES LLC	9444-01CONTRACT	64.64
MENARDS - ANKENY	PARK MAINTENANCE SUPPLIES	49.45
MENARDS - ANKENY	MOTION CONTROL LIGHTS	126.38
MENARDS - ANKENY	GARAGE KIT	4,156.81
METHODIST OCCUP HEALTH	TB TESTS FIRE DEPT	33
METRO WASTE AUTHORITY	CURB IT RECYCLING EXPENSE	606.3
MID AMERICAN ENERGY	ELECTRIC/GAS 03670-63009	3,994.82
MIDWEST BREATHING AIR LLC	AIR FILL STATION	460.45
MUNICIPAL EMERGENCY SERVICES	FD HOSES	914.18
POLK COUNTY TREASURER	SHERIFF CONTRACT	912
PRO HYDRO-TESTING	HYDRO TESTING SCBA CYLINDERS	192
RACOM CORPORATION	28RADIO ACCESS EDACS	658
STAPLES CREDIT PLAN	OFFICE SUPPLIES	100.87
THORPE WATER DEVELOPMENT	MARCH SERVICE	1,820.00
UNITYPOINT HEALTH-DES MOINES	TRAINING IMMC	50
UNITYPOINT HEALTH-DES MOINES	TRAINING IMMC	36.25

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US POSTAL SERVICE	STAMPS	94.16
VEENSTRA & KIMM INC	ENGINEERING	65
VEENSTRA & KIMM INC	ENGINEERING	2,181.30
VERIZON WIRELESS	FIRE VEHICLES MIFIBROADBAND	80.02
WEX BANK	FUEL	67.52
WHITFIELD & EDDY PLC	LEGAL SVCS	739.5
XEROX BUSINESS SERVICES LLC	FIREHOUSE	480
PAYROLL CHECKS ON 3/28/2017		2,902.71
PAYROLL CHECKS ON 4/12/2017		2,063.29
**** PAID TOTAL ****		143,618.66
**** SCHED TOTAL ****		130.68
***** REPORT TOTAL *****		143,749.34

7. Resolution 2017-32: A resolution authorizing the Elkhart Memorial Park Committee to expend funds for the construction of a garage structure at Memorial Park.

Motioned by Shipley, Seconded by Nolte, motion carried unanimously

8. Resolution 2017-33: A resolution to accept the offer to purchase the Schmidt/Stokka property.

City Engineer gave review of the purchase agreement and steps involved with the City acquiring the property. Gave a broad review of the overall sewer lagoon improvement project and fielded questions from Council.

Motioned by Shipley, Seconded by Just, motion carried unanimously

9. Resolution 2017-34: A resolution to accept the offer to purchase the Gass property.

City Engineer gave review of the purchase agreement and steps involved with the City acquiring the property. Gave a broad review of the overall sewer lagoon improvement project and fielded questions from Council.

Motioned by Shipley to table the resolution pending the signing of the purchase offer, Seconded by Just, motion carried unanimously

10. Resolution 2017-35: A resolution accepting the Feld Fire quote for the replacement of SCBA cylinders.

Motioned by Nolte, Seconded by Just, motion carried unanimously

11. Resolution 2017-36: A resolution authorizing road closures in support of the 2017 Elkhart City Festival

Motioned by Shipley, Seconded by Just, motion carried unanimously

12. Resolution 2017-37: A resolution authorizing debt service payments to be made to Cedar Rapids Bank and Trust.

Clerk gave a review of the bond payment schedule and answered questions.

Motioned by Shipley, Seconded by Smith, motion carried unanimously.

13. Reports:

Mayor:

Brought attention to Council meeting attendance and what policy the Council would like in place, if any.

Just:

Gave report on the DOT I35 Expansion and Improvement meeting. Made note that there are currently no plans that would impact the Elkhart exit on I35.

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Nolte:

Gave a review of the water treatment and wastewater treatment equipment that was damaged by an electrical storm and the repair process. Also noted that an insurance claim had been opened to mitigate some of the repair costs the City would incur.

Shiple:

Requested that the City look into moving away from having a Memorial Park Committee in favor of an actual Mayor appointed Parks and Recreation Committee as per the City Code. Would like to see more overall planning and management of all parks and recreation with the City of Elkhart. Made note of future land use when the old sewer lagoon is filled in and what the land could be used for in regards to parkland for the City.

City Clerk:

Provided Council with an update on a work meeting held with the City's financial advisor. Made note of hydrant flushing that would occur on April 20th and 21st. In response to someone backing into a fire hydrant, Public Works has been instructed to sand and paint all hydrants in accordance with NFPA 291 guidelines.

Fire Department:

Gave report in regards to March calls, parking around fire hydrants and the enforcing of parking regulations, and the Easter Candy Hunt.

Planning and Zoning:

Asked the City to review and consider the 2014 Comprehensive Plan as it relates to future land use. Suggested that a work session be held to consult the plan and ensure that it is current and accurate.

Cemetery Association:

Made the Council aware of the nuisance willow tree that had been removed from the Cemetery as well as the upcoming Cemetery Cleanup date.

14. New and Miscellaneous Business

None

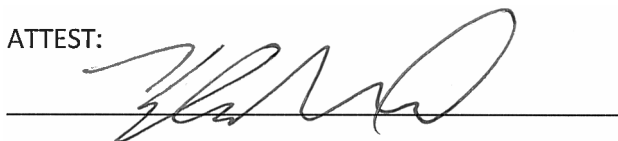
15. Adjourn

Motioned by Shiple, Seconded by Smith, motion carried.
Mayor Snyder adjourned the meeting at 9:10 pm.



Brandon Snyder, Mayor

ATTEST:



Kyle J. Michel, City Clerk